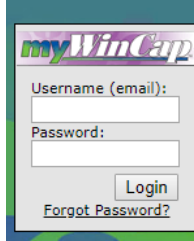


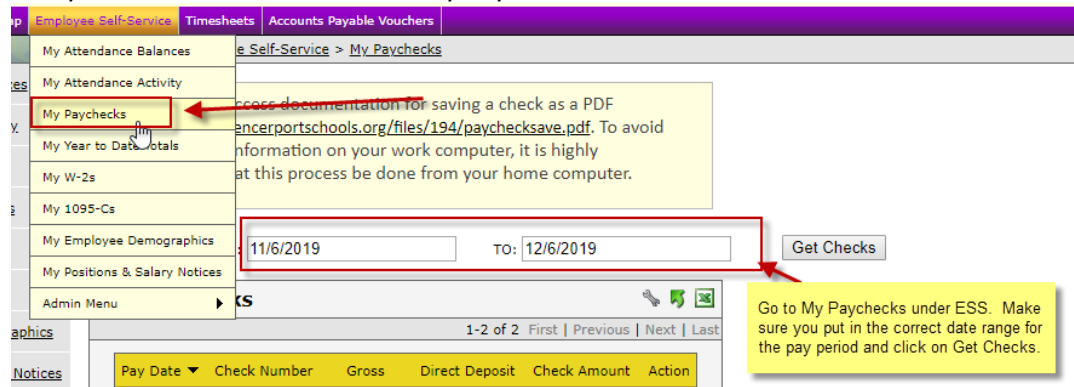
## How to view my Paychecks and Deductions

From the Intranet home page, click on the wincapweb icon.  
Enter in your username and password.



myWinCap  
Username (email):  
Password:  
Login  
Forgot Password?

If you place your cursor over the Employee Self-Service tab on the top, you can see the different areas that you have access too. Choose My Paychecks.



Employee Self-Service | Timesheets | Accounts Payable Vouchers | **My Paychecks**

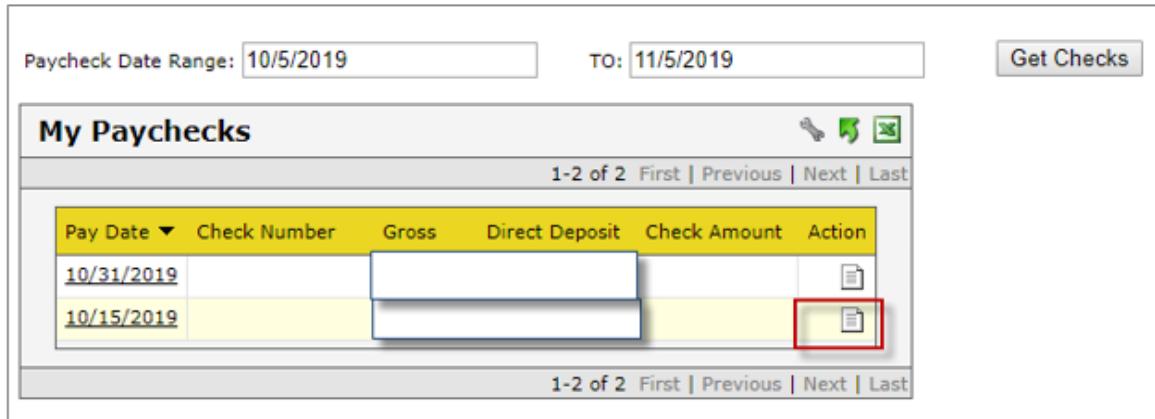
My Attendance Balances | My Attendance Activity | **My Paychecks** | My Year to Date Totals | My W-2s | My 1095-Cs | My Employee Demographics | My Positions & Salary Notices | Admin Menu

11/6/2019 TO: 12/6/2019 Get Checks

Go to My Paychecks under ESS. Make sure you put in the correct date range for the pay period and click on Get Checks.

Pay Date	Check Number	Gross	Direct Deposit	Check Amount	Action
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Enter the paycheck date range for the pay period, then click **Get Checks**.



Paycheck Date Range: 10/5/2019 TO: 11/5/2019 Get Checks

**My Paychecks**

1-2 of 2 First | Previous | Next | Last

Pay Date	Check Number	Gross	Direct Deposit	Check Amount	Action
10/31/2019					
10/15/2019					

1-2 of 2 First | Previous | Next | Last

Select the check you would like to view by clicking on the document link that appears to the right of the check amount (in the Action column).

You can see your FSA dependent Care deductions as well as any other deductions.

Deductions	Description	Current Pay Period	Fiscal Year to date	Calendar Year to date
FLEX	Dental Family			
FLEX	Vision Family			
FLEX	Fsa - Dependent Care	208.34	1,666.72	4,166.80
FLEX	HSA Family		725.00	1,675.00
FLEX	Signature HDHP Family	37.97	151.88	531.58